

How to submit a claim using your Honeybee App

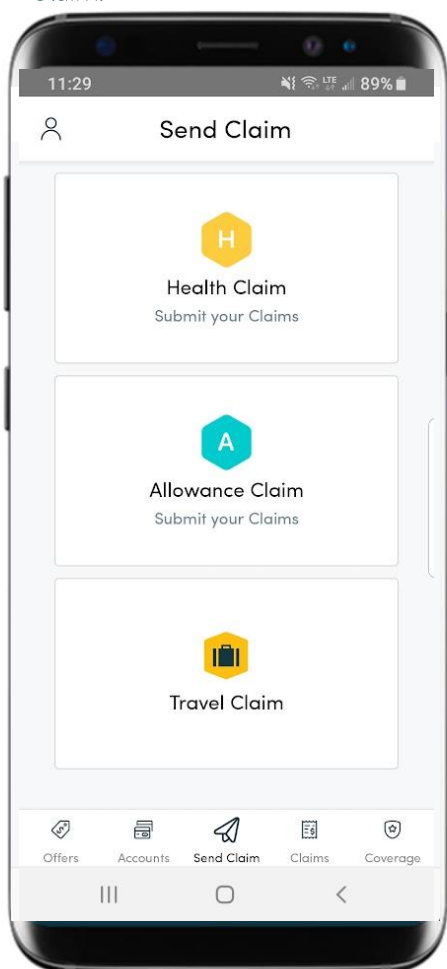


Health Claim Submission

Submit a Health Claim for common health expenses such as prescription drugs, paramedical services, vision care and dental services.

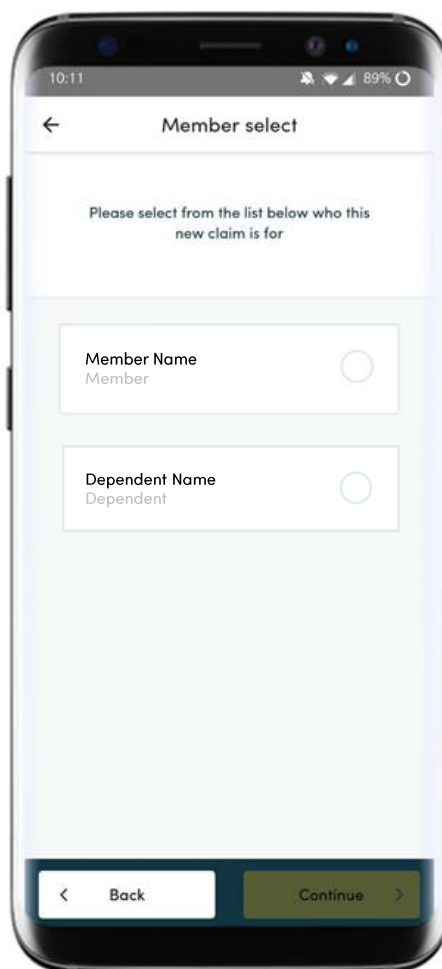
Step 1: Select Health Claim

Upon logging into the Honeybee app, you will be automatically brought to the “Send Claim” page. Select Health Claim.



Step 2: Select who this claim is for

Select either member or dependent from the list (i.e. who was this claim for). Press Continue.



Do you have any questions?

Contact the Honeybee Care Team at 1-866-626-6642 or help@myhoneybee.com

Monday to Friday 8:30 am - 5:00 pm ET

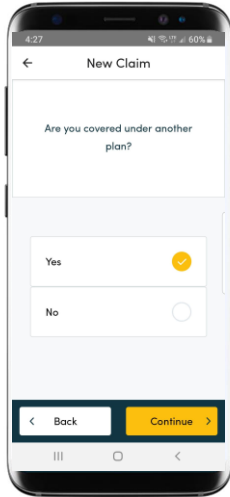
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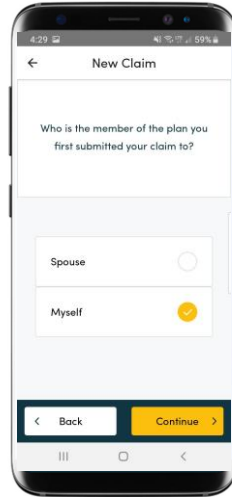
Step 3: Are you covered under another plan?

Yes

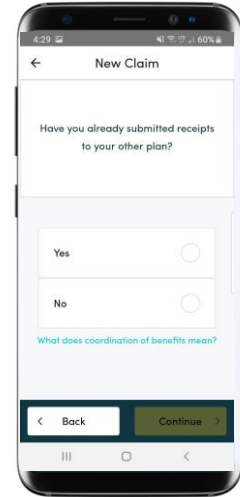
If you are covered under another plan will go through the Coordination of Claims process (see below).



Select Yes, and press Continue.



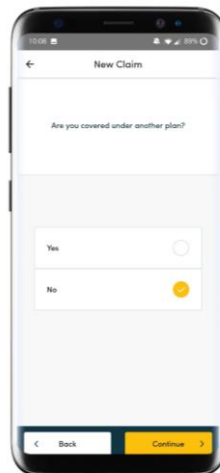
Select who is the member of the plan you first submitted a claim to. Select either Spouse or Myself and press Continue. Note: your claim should be submitted to your plan before your spouse's plan for reimbursement.



Indicate whether you have submitted receipts to your other plan. Select either Yes or No and press Continue.

No

If you are not covered under another plan, select No, and press Continue.



Do you have any questions?

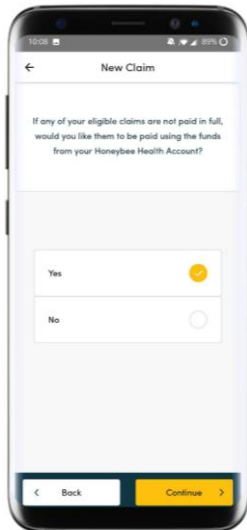
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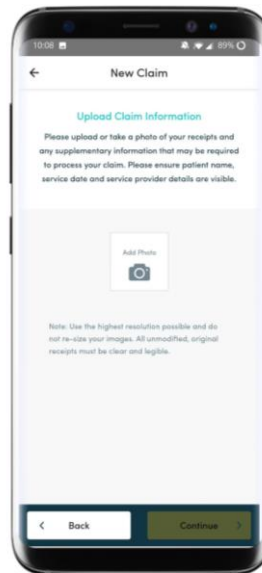


Step 4: Supplement your claim with your Health Account funds



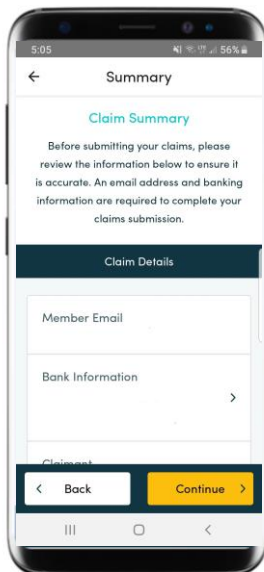
Indicate whether you would like to use funds from your Honeybee Health Account should any eligible claims are not paid in full. Select either Yes or No, press Continue.

Step 5 : Upload or take a photo of your receipt(s)



Upload and take a photo of your receipt(s) and any other supplementary information needed to process your claim. Please ensure that patient name service date, and service provider details are visible.

Step 6: Review Claim Summary



Review the summary page to confirm claim details prior to submission. Press Continue and accept the Terms and Conditions.

Plan members will receive an automatic email notification upon submission of claims.

A second email notification will be sent once their claim(s) has been processed.

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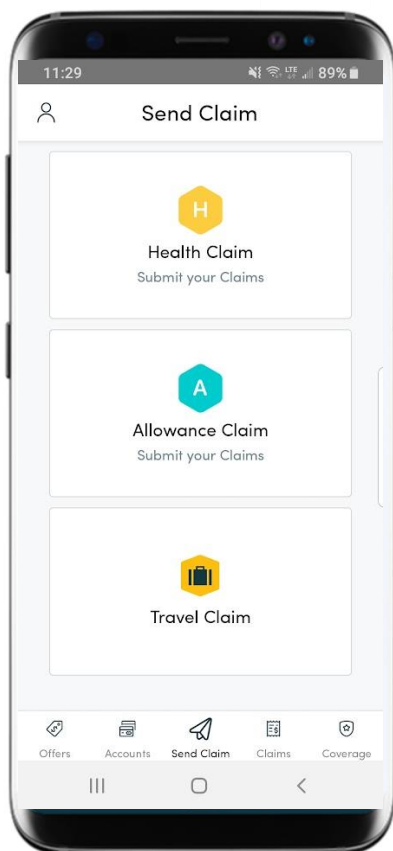


Allowance Claim Submission

Submit an Allowance Claim for expenses like fitness, transportation and education. To see what your Honeybee Allowance Account covers, select the Coverage tab at the bottom of the screen and click on Honeybee Allowance Account.

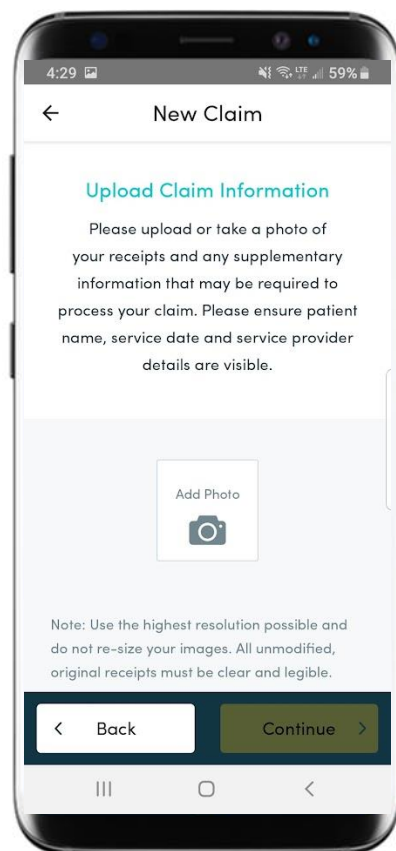
Step 1: Select Allowance Claim

Upon logging into the Honeybee app, you will be automatically brought to the “Send Claim” page. Select Allowance Claim.



Step 2: Upload or take a photo of your receipt(s)

Upload and take a photo of your receipt(s) and any other supplementary information needed to process your claim. Please ensure that patient name service date, and service provider details are visible.



Do you have any questions?

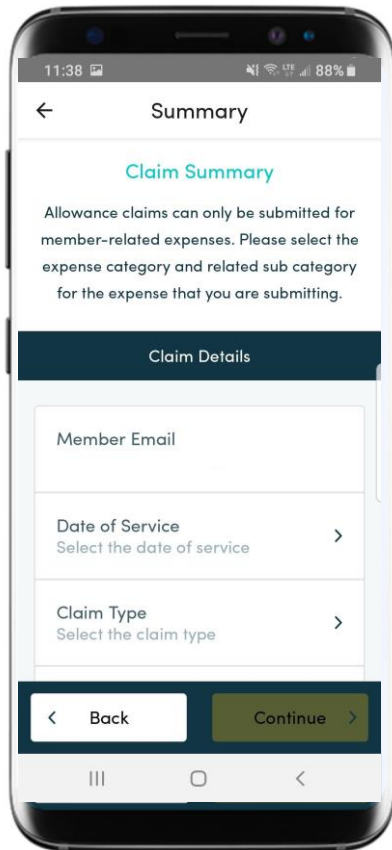
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Step 3: Edit Claim Details and Review Claim Summary



Add your Claim Details:

- Date of Service
- Claim Type
- Service Provider
- Total Claim Amount

Review the summary page to confirm claim details prior to submission. Press Continue and accept the Terms and Conditions.

Plan members will receive an automatic email notification upon submission of claims.

A second email notification will be sent once their claim(s) has been processed.

Please note that though you can submit an Allowance Account claim for any amount, the total reimbursed every month will be capped at the maximum monthly amount that the employer has set.

For example, if you have a \$50 monthly Allowance, a fitness claim on a \$600 bike would be paid \$50 monthly until the claim is paid in full.

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